

## Accounting Apprenticeship

### The Opportunity

Looking for an accountancy career with a difference? At SAS we've got you covered:

- A digital practice with a passion for tech
- Study costs covered
- Flexible working encouraged
- Entrepreneurial values and a growth mindset
- Fun and relaxed environment with casual dress code
- Incredible coffee

We've achieved some pretty impressive growth in a relatively short space of time, which couldn't have been accomplished without our amazing team of enthusiastic, tech-loving accountants. There's no sign of us slowing down, so we are on the lookout for a highly motivated individual that is willing to go above and beyond expectations.

With 3 distinct businesses within the SAS group, you won't be short of opportunities to quickly progress your career and obtain a diverse set of skills.

### The Role

Joining as an Accounting Apprentice, you will be providing accountancy and business support services to a portfolio of clients, operating across various industries. You will be working under the guidance of the Senior Accountants to assist with the provision of the following services:

- Accurate recording of all financial transactions through ledger postings, nominal journals, bank reconciliations etc
- Processing of bank payments
- Carrying out credit control on behalf of clients
- Payroll processing and submission
- Preparation and submission of VAT, CIS, Corporation Tax and Self-Assessment returns to HMRC
- Submission of annual Confirmation Statements to Companies House
- Assistance with preparation of year end statutory accounts
- Helping with the production of monthly management accounts and other ad hoc financial reporting

You will be part of the practice's continued expansion and will be expected to want to progress within the company whilst completing the AAT qualification. There will also be the opportunity to carry out further study upon completion of the AAT. The Company will provide study support towards all professional accountancy qualifications.

### **The Successful Applicant**

We are looking for an ambitious candidate, someone who thinks outside the box and is passionate about helping clients to develop profitable long-lasting relationships. Specifically, we require:

- Someone wishing to commence the AAT qualification
- A or B in at least 5 GCSEs (including Maths and English Language) or minimum 300 UCAS points at A level (or equivalent)
- Adaptable and wanting to develop skills across various fields of accountancy and taxation
- Strong organisational skills and the ability to balance workloads to manage the needs of various clients
- Attention to detail is essential
- The ability to remain calm under pressure
- Proactive and willing to take on increased responsibility when ready

This has the potential to be an extremely rewarding role and offers the opportunity to work closely with the Directors and play a pivotal role in contributing to the success of various SME clients. The role will involve travel to several different client locations, so access to a vehicle is essential.

### **What's on Offer**

Competitive base salary with annual incentive included. Exam and tuition costs covered, as well as mileage and travel expenses reimbursed.

Private medical/dental insurance, group life insurance and company pension scheme available upon successful completion of probation period.

Please note that the start date for this role is the 3<sup>rd</sup> August 2020.